



**Sarvajanik Education Society**  
**Sir K. P. College of Commerce**  
**(NAAC ACCREDITED 'A' CGPA 3.02)**



Athwa Lines Surat – 395 001 PHONE:0261-2240057

College Code No.-15

Email:principalskpsc@gmail.com

Ref. No

**Notification of IQAC for the Year 2014-15**

An Internal Quality Assurance Cell with following members is hereby constituted for the academic year 2014-15 (Post Accreditation).

- |                |  |
|----------------|--|
| 1. Chairperson | Dr. Purnima P.Jariwala                           |
| 2. Coordinator | Prof. Ajitbhai N.Naik                            |
| 3. Member      | Prof. B.A. Kasliwala                             |
| 4. Member      | Dr. S.K. Mehta                                   |
| 5. Member      | Prof. S.R. Vasave                                |
| 6. Member      | Shree S.N.Tamakuwala (Management Representative) |
| 7. Member      | Shree P.K.Purohit (Administrative Staff)         |
| 8. Member      | Mr. Mayank Patel (Student Representative)        |
| 9. Member      | Mr. Banti K.Shah ( Alumnus )                     |

Date: 8 November 2014

Place: Surat

Principal

Sir K. P. College of Commerce, Surat



Principal  
Sir K. P. College of Commerce  
SURAT

# **Sir K. P. College of Commerce, Surat**

## **Notice**

08 November 2014

The meeting of IQAC of Sir K.P. College of Commerce, Surat is scheduled to be held on 11 November, 2014 at 11.00 a.m. in the Principal's office. The Following agenda shall be discussed in the meeting.. You are requested to kindly make it convenient to attend the meeting.

**Dr. P.P. Jariwala**

**I/C Principal**

## **Agenda**

1. To approve the minutes of the previous meeting held on 6 January, 2014
2. Planning of expert lectures for students
3. To discuss in detail the utilization of UGC grant under 12<sup>th</sup> plan
4. To discuss the needful to be done to increase students intake in B.Com.(Honors)
5. Any other item with the permission of chair

1. Prof. Ajitbhai N. Naik ( Co-Ordinator)
2. Prof. B.A. Kasliwala (Member)
3. Dr. S.K. Mehta (Member)
4. Prof. S.R. Vasave (Member)
5. Shree. S.N. Tamakuwala (Mgt. Representative)
6. P.K. Purohit (Office Superintendent)
7. Mr. Mayank Patel (Student)
8. Mr. Banti K. Shah (Alumnus)

# Sir K. P. College of Commerce, Surat

## Minutes of the IQAC Meeting held on 11 November 2014

Proceedings of the meeting held on 11 November, 2014 in the office of Principal at 11.00 a.m. The following members were present.

1. Dr. P.P. Jariwala (Chairperson)
2. Prof. Ajitbhai N. Naik (Coordinator)
3. Prof. B.A. Kasliwala (Member)
4. Dr. S.K. Mehta (Member)
5. Prof. S.R. Vasave (Member)
6. Shree. S.N. Tamakuwala (Mgt. Representative)
7. Mr. P. K. Purohit (Office Superintendent)
8. Mr. Mayank Patel (Student)
9. Mr. Banti K. Shah (Alumnus)

- 1) To approve the minutes of the previous meeting held on 6 January, 2014
  - ✚ The minutes of the previous meeting presented by Co-ordinator, Prof. Ajitbhai Naik was approved.
- 2) Planning of expert lectures for students
  - ✚ It was unanimously decided that expert lectures be arranged on “Banking and Stock Market”. Also decided to show them live Stock Market through internet on projector so that students could get maximum benefit of it.
- 3) To discuss in detail the utilization of UGC grant under 12<sup>th</sup> plan
  - ✚ Unanimously decided to utilize the UGC grant as per the guidelines.
- 4) To discuss the needful to be done to increase students intake in B.Com.(Honors)
  - ✚ It was decided to take needful measures to increase students’ intake in B.Com. (Honors) and also decided to invite staff members of Honors and to consider their suggestions.
- 5) Any other item with the permission of chair
  - ✚ I/C principal and chair person of the meeting, Dr. P.P. Jariwala gave report of the activities held in the college and with this she congratulated the staff for getting “A” grade in NAAC. She also welcomed the new faculties, Dr. P.U. Mehta in Statistics and Prof. B.V. Gheewala in English and also expressed her best wishes to the office staff Mr. Kantibhai Tailor, who retired in October.

The Chair Person adjourned the meeting after discussion.

Coordinator,  
IQAC

Chairperson,  
IQAC

# **Sir K. P. College of Commerce, Surat**

## **Notice**

05 march 2015

The meeting of IQAC of Sir K.P. College of Commerce, Surat is scheduled to be held on 09 March, 2015 at 11.00 a.m. in the Principal's office. The Following agenda shall be discussed in the meeting. You are requested to kindly make it convenient to attend the meeting.

Dr. P.P. Jariwala

I/C Principal

## **Agenda**

1. To approve the minutes of the previous meeting held on 11 November, 2014
2. Presentation of the report by I/C Principal, Dr. P.P. Jariwala on yearlong activities
3. To approve the utilization of U.G.C. grant to purchase required equipments
4. To prepare a report for conducting NET/SLET classes for P.G. students in vacation and send it to SES for approval
5. To discuss on proposal put forward by Mr. S.A. Rawal sir to provide space for riffle shooting behind Gymkhana building
6. To discuss proposal put forward by Dr. S.K. Mehta to install a tea vending machine for the staff room
7. Any other item with the permission of chair

1. Prof. AjitbhaiN.Naik ( Co-Ordinator)
2. Prof. B.A. Kasliwala (Member)
3. Dr. S.K. Mehta (Member)
4. Prof. S.R. Vasave (Member)
5. Shree. S.N. Tamakuwala (Mgt. Representative)
6. P.K. Purohit (Office Superintendent)
7. Mr. Mayank Patel (Student)
8. Mr. Banti K. Shah (Alumnus)

# **Sir K. P. College of Commerce, Surat**

## **Minutes of the IQAC Meeting held on 09 March,2015**

Proceedings of the meeting held on 09 March, 2015 in the office of Principal at 11.00 a.m. The following members were present.

1. Dr. P.P. Jariwala (Chair person)
2. Prof. Ajitbhai N. Naik (Coordinator)
3. Prof. B.A. Kasliwala (Member)
4. Dr. S.K. Mehta (Member)
5. Prof. S.R. Vasave (Member)
6. Shree. S.N. Tamakuwala (Mgt. Representative)
7. Mr. P. K. Purohit (Office Superintendent)
8. Mr. Mayank Patel (Student)
9. Mr. Banti K. Shah (Alumnus)

1. To approve the minutes of the previous meeting held on 11 November, 2014

✚ The minutes of the previous meeting presented by Coordinator Prof. Ajitbhai A. Naik was approved.

2. Presentation of the report by I/C Principal, Dr. P.P. Jariwala on yearlong activities

✚ I/C Principal and Chairperson of the meeting gave detailed report on year long activities and achievements of students and faculty members.

- She informed that students bagged 6 out of 12 gold medals and 5 prizes in different subjects of University examination and congratulated them.
- 5 students also secured State Level Awards for excellence in different sports sponsored by Govt. of Gujarat.
- The College also hosted Basketball (M) and Badminton (W) inter-college competitions. Sports in charge Mr. J.J. Tandel and the team were congratulated.
- She also congratulated our student Harsh Patel who secured Bronze Medal at 1<sup>st</sup> South Asian Youth Game, Judo Championship-2014.
- The chairperson also congratulated Patel Divyang for getting Bronze Medal in Taekwondo National Games.
- She congratulated Mr. J.J. Tandel and his team for being declared “Champion of Champions” in Sarvjanik Tournament.
- She also congratulated Dr. Purvi Kothari for getting “Best Paper Award” in National Conference.

3. To approve the utilization of U.G.C. grant to purchase required equipments
  - ✚ Resolved to utilize UGC grant for purchase of required equipments, for e.g., Mike System, C.C.T.V. camcain classrooms and decided to get necessary quotations for buying said equipment.
4. To prepare a report for conducting NET/SLET classes for P.G. students in vacation and send it to SES for approval
  - ✚ Decided to prepare a detail report on necessary fund, fees and expenditure to run NET/SLET classes in vacation for students and proposed to send it afterwards to SES for approval.
5. To discuss on proposal put forward by Mr. S.A. Rawal sir to provide space for riffle shooting behind Gymkhana building
  - ✚ Discussed in detail on proposal put forward by Mr. S.A. Rawal sir for providing space for riffle shooting behind Gymkhana building through I/C Principal and decided to invite Rawal Sir in next meeting and decision be taken in his presence for needful facility.
6. To discuss proposal put forward by Dr. S.K. Mehta to install a tea vending machine for the staff room
  - ✚ The proposal by Dr. S.K. Mehta for installing tea vending machine for staff was unanimously approved.
7. Any other item with the permission of chair
  - ✚ With the permission of the chair, Prof. A.R.Naik read out the proposal by Dr. S.O. Desai for organizing a Guest Lecture and invite Dr. Renuka Garg for the lecture on “Advertising and Communication”. The proposal approved by all.
8. The meeting ended with Vote of thanks.

Coordinator,

IQAC

Chairperson,


IQAC

# Sir K.P.College of Commerce, Surat

## Action Taken Report 2014-15

No.	Month/ Date	Action Taken
1	October	Planning for 2 <sup>nd</sup> term post accreditation
2	Academic year 2014-15	Utilised UGC XII plan grant as per guideline purchased computer priced Rs. 36,000/- for office use
3	Academic year 2014-15	The teachers of Honors Five Year Integrated Programme were sent to different schools of Surat to appraise school students on Honors Programme
4	December	Tea Vending Machine was purchased for the staff
5	March	Prepared detailed report on required fund, fees and expenditure to run NET/SLET classes during vacation.
6	Academic year 2014-15	Activities of Cultural Committee, Planning Forum, Debate and Elocution Committee, Udisha Club were carried out
7	April	College Magazine <i>Sahsam</i> published



  
Principal  
Sir K. P. College of Commerce  
SURAT